

**NOT OFFICIAL**

NEENAH JOINT SCHOOL DISTRICT  
Board of Education

February 5, 2013

The meeting of the Board of Education was held in the Board room of the Administration Building on Tuesday, February 5, 2013.

President Scott Thompson called the meeting to order at 6:00 p.m. and ascertained that the meeting had been properly noticed on the District's web site and at each of the school buildings. Board members Betsy Ellenberger, Christine Grunwald, Peter Kaul, Christopher Kunz, Kirk Leaser, John Lehman, Steve Lenz, Jeff Spoehr, Scott Thompson, student representatives Jessica Werhand and Luke Nelessen, and the following administrators were present: Mary Pfeiffer, District Administrator; Victoria Holt, Assistant District Administrator of Human Resources & Central Services; Steve Dreger, Assistant District Administrator of Learning & Leadership; Paul Hauffe, Director of Business Services; Jon Joch, Director of Revenue Enhancements & Business Services Support; Timothy Gantz, Director of Pupil Services; Susan Nennig, Director of Curriculum, Instruction & Assessment; Diane Doersch, Director of Instructional Technology; and Andrew Thorson, Director of Facilities/Engineer. Diane Haug was present as Board Secretary/Deputy Clerk.

OPEN FORUM

Kelly Mjaanes, 220 Bosworth Lane, Neenah, shared her concerns with the laude system and curriculum at Neenah High School.

Jay Schroeder, 1295 N. Lake Street, Neenah, questioned whether the proposed Communications Manager position was included in the budget for this year and proposed an idea of hiring a security officer who would rotate among the schools rather than a Communications Manager.

President Thompson declared the open forum closed at 6:13 p.m.

DISTRICT ADMINISTRATOR/BOARD CONSIDERATION OF OPEN FORUM ISSUES

Dr. Pfeiffer stated that the administrators will take a closer look at the concerns expressed by Ms. Mjaanes and will get back to her. Dr. Pfeiffer stated that Advanced Biology will be offered next year for sophomores and encouraged Kelsey Mjaanes to consider taking AP Biology next year as a junior. Dr. Pfeiffer stated that teachers are engaged in the Course Additions, Deletions, and Revisions (CADR) process.

Dr. Pfeiffer stated that the Communications Manager position is not in the Fund 10 budget and the funds for this position will be coming from Fund 80 which currently has a surplus. Mr. Thompson stated that there has been a tremendous amount of work done regarding this position and the District needs to look at its long-term needs with the community related to communications.

**Board minutes are available on the district's web site: [www.neenah.k12.wi.us](http://www.neenah.k12.wi.us)**

### APPROVAL OF MINUTES

Motion was made by Christopher Kunz and seconded by Peter Kaul to approve the minutes of the January 15, 2013 regular meeting. The motion carried by unanimous vote.

### STUDENT COUNCIL REPORT

Jessica Werhand and Luke Nelessen ...

- stated that the theater department put on the play "12 Angry Jurors" this past weekend and tryouts are now being held for the spring play, "The Government Inspector".
- invited everyone to the NHS Coffee House on February 28.
- informed everyone of a Manufacturing & Engineering Academy open house on Wednesday, February 13, at NHS.
- reported that there will be a band concert on Thursday, February 14, at Shattuck.
- shared that Shattuck will be holding a Valentine's Day dance on Friday, February 15.
- provided an update to recent sporting events.

### DISTRICT ADMINISTRATOR'S REPORT

District Administrator Pfeiffer...

- shared information regarding topics that were discussed at the State Education Convention in January.
- shared a letter she received from the Superintendent in Verona complimenting Amy Westcott and the NHS Chamber Choir on their performance at the State Education Convention.
- thanked Vicky Holt, Diane Galow, and the staff and parents at Tullar School for their assistance with the recent incident.
- introduced Mary Renning, Principal of Lakeview Elementary School, who, along with staff from Lakeview, presented information related to their school goals and progress.

### OFFICIAL ACTION

Motion was made by Christopher Kunz to approve the items under Consent Agenda as follows: 1. Employment of Personnel which includes a request for retirement of a support staff member (Mary Yankee, educational assistant at Taft Early Learning Center), a request for retirements of teachers (Linda Lagieski, grade 5 teacher at Wilson, and Stephanie King, CORE 7 social studies teacher at Shattuck), and a request for resignations from teachers (Scott Hutchinson, CORE 7 language arts teacher at Shattuck, and Christina Peerenboom, grade 2 teacher at Tullar) (Exhibit 2-A-13), 2. Investment Report (Exhibit 2-B-13), 3. School Property Tax Report (Exhibit 2-C-13), and 4. Communications Report (Exhibit 2-D-13). The motion was seconded by Betsy Ellenberger and carried by unanimous vote. Christopher Kunz clarified the motion to reflect that the entire Communications Plan is approved as well as the Communications Manager position.

Dr. Pfeiffer reviewed the budget framework related to the 2013-14 District budget (Exhibit 2-E-13) and answered questions of Board members. Board members provided early authorization for projects totaling \$1,596,000 in the 2013-14 budget.

ANNOUNCEMENTS

Dr. Pfeiffer stated that Coolidge School will be celebrating their 50<sup>th</sup> birthday on Saturday, February 16, from 2:00-4:30 p.m. and all are invited to attend.

Christine Grunwald summarized the work of the Standards Based Grading Committee.

FUTURE AGENDA ITEMS

Christopher Kunz requested a master calendar of District events.

ADJOURNMENT

President Thompson announced that it would be necessary to adjourn the regular meeting and to subsequently reconvene in closed session. Motion was made by Jeff Spoehr to adjourn and that the Board reconvene in closed session according to Wisconsin Statutes 19.85(1)(c)(f)(g) for the purpose of approval of minutes of the January 15, 2013 closed session meeting, discipline of specific students, discussion of specific personnel, and potential litigation. The motion was seconded by Peter Kaul and carried by unanimous vote. The meeting adjourned at 7:28 p.m.

CLOSED SESSION

The Board reconvened in closed session at 7:35 p.m. for the purpose of approval of minutes of the January 15, 2013 closed session meeting, discipline of specific students, discussion of specific personnel, and potential litigation.

ADJOURNMENT OF CLOSED SESSION

Motion to adjourn closed session was made by Peter Kaul, seconded by Scott Thompson, and carried by unanimous vote. The closed session adjourned at 8:48 p.m.

Diane Haug  
Board Secretary/Deputy Clerk

Jeff Spoehr  
Board Clerk